

TEXTBOOK ADOPTION FORM

***If students register over CAP, please advise textbook buyers so that additional copies may be ordered**

Dept. _____ Course Name _____ Course No. _____ Section _____ Term _____ Est. Enrollment _____

Professor _____ Office Phone _____ Email _____ Submission Date _____

CHECK HERE if no text is required for the course. This is important for Booklist information

Required = Text required by instructor for all students Recommended = Text for additional reading not required by instructor to complete course

ISBN	Author(s)	Title (please indicate any <u>necessary</u> supplemental items, access codes, package items, cds, etc)	Edition	Publisher	Please Check One Only		Bookstore Use Notes
					Required	Recommended	

- Faculty is responsible for arranging for desk copies
- Paperback will be substituted in place of hardcover when available, newest edition will be ordered unless requested by instructor and if available
- The bookstore will bring in Used Texts over new when available
- Text orders received after the due dates cannot be guaranteed to arrive in time for classes due to processing time, back orders, imported titles, etc.

Additional Comments: _____

Text Adoption Due Dates: Fall April 15, Winter October 15, Spring/Summer February 15

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